

OVERTON PARISH COUNCIL
Annual Parish Council Meeting
Held at 7.30 pm on 9 May 2007 at the Community Centre, Overton

Present: Mr A Whitney (Chairman), Mrs M Atkins, Mr M Attwell, Mr P Baker, Mr B Langer, Mr T Leach, Mrs J Lessware, Mr D Llewellyn, Mrs L Sloane Williams, Mrs L Harley (Clerk), 2 members of the public, 2 members of the press.

- 1) APOLOGIES FOR ABSENCE
Apologies were received from Cllr P Baker and Cllr I Tilbury who were both attending meetings at the borough council.
- 2) DECLARATIONS OF INTEREST BY PARISH COUNCILLORS
There were no declarations of interest.
- 3) ELECTION OF CHAIRPERSON
Mr Langer proposed Mr Whitney as Chairman and this was seconded by Mr Llewellyn and unanimously agreed by all councillors present.
- 4) ELECTION OF VICE CHAIRPERSON
Mr Whitney proposed Mrs Sloane Williams as Vice Chair and this seconded by Ms Lessware and unanimously agreed by all councillors present.
- 5) WELCOME TO NEW PARISH COUNCIL BY CHAIRPERSON
Mr Whitney welcomed the new members of the parish council, Jacky Lessware and Tony Leach, and introduced them to all the other councillors. There was now one vacant post and it was agreed that this should be advertised, although two people had expressed an interest in becoming a parish councillor, with a view to the vacancy being filled by the June meeting. Mr Whitney asked that councillors provided any agenda items to the Clerk on the Wednesday before the meeting and that apologies should be given to either the Clerk or the Chairman.
- 6) SIGN AND APPROVE MINUTES OF THE LAST MEETINGS
The minutes of the Parish Council meeting of 11 April 2007 having been circulated were confirmed, signed and unanimously approved.

The minutes of the Planning meeting of 24 April 2007 having been circulated were confirmed, signed and unanimously approved.

The minutes of Annual Parish Meeting of 18 April 2007 having been circulated were confirmed, signed and unanimously approved.
- 7) PARISH COUNCIL REPRESENTATIVES ON OUTSIDE BODIES
7.1 Agree members of the planning committee – it was agreed that Alan Whitney, Lucy Sloane Williams, Maggie Atkins, David Llewellyn, Brian Langer and Peter Baker would continue on the planning committee. This left one vacant post which was not filled.

7.2 To review the list of representatives on outside bodies and those with special areas of interest
It was noted that there was now no liaison with the Overton School Governing Body – Mr Attwell stated that he was prepared to report back to the parish council on behalf of the Governing Body. Mrs Atkins was prepared to join the Overton Community Association if the meetings were on Thursday evenings. Mr Whitney wondered whether there was a problem with someone from outside the parish (Mrs Pat Taylor) being the Overton Parish Council representative on the St Luke's Hall Committee – Mr Baker stated that both he and Mrs Taylor were prepared to stand again as the parish council representatives. David Llewellyn agreed to be the OPC representative on Overton United Halls Group.

It was suggested that various areas of interest such as litter – footpaths etc could each be assigned to each councillor and this could be advertised in News and Views as a point of liaison. Mr Baker was very happy to take on the Rights of Way liaison – but it was agreed that councillors should think about this for discussion at the June parish council meeting.
Agenda item June 2007
- 8) FOUR YEAR STRATEGY
Mr Whitney stated that the parish council should formulate a Four Year Strategy which would be used to plan the activities of the council until May 2011. The Clerk would circulate the existing Community Strategy to the new councillors and it was agreed that the matter would be further discussed at the June meeting.
Agenda item June 2007

9)

FINANCE AND GENERAL PURPOSES

9.1 Sign and approve cheques – the cheques were signed by Mark Attwell and Lucy Sloane Williams

2129	K Birch	Clean bus shelters	15.00
2130	EJS	Mend cableway	141.00
2131	CPRE	Subscription	27.00
2132	HPFA	Subscription	20.00
2133	Ken Marchment	Gates - SLPF/Little Meadow	887.12
2134	The Cellar Door	Wine - APM	99.75
2135	Laura Harley	Expenses/salary April 2007	679.57
2136	Talbot Walker	Legal Fees SMH	914.35
2137	WI	Food - APM	125.00
2138	HCC	Pension	223.06
2139	HAPTC	Training	60.00
SO	Laura Harley	Salary May 2007	661.58
SO	Stuart Pike	Salary May 2007	390.00

Overton Village Website

SO	Acclaim	Website maintenance	45.00
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9.2 Agree the accounts for 31 March 2007 – these were agreed and signed by the chair and RFO (Clerk).

9.3 To consider funding a new sign and security lighting for the St Mary's Hall Garden – Mr Baker proposed that an ironwork design should be erected for the St Mary's Garden. A design had been drawn up and costed at £636.00 plus VAT (less £200.00 if it was not painted) and the parish council agreed to fund this (including any planning fees). Funding the costs of a small sign giving the garden opening times and the security lighting would be considered at a future meeting.
Clerk to contact BDBC re planning/future agenda item.

9.4 To consider a grant request received from the Overton Tennis Club for £500.00 – the parish council felt that this sum would benefit very few people within the village and in addition there was some concern in funding floodlights which might not be attractive feature in the centre of the village.

Clerk to contact Tennis Club.

9.5 To consider a grant request from the Overton Sheepfair Committee for £1000.00 – it was agreed to give a grant of £1000.00 to this good cause which was enjoyed by the majority of people who lived in the parish. It was noted that the funding might not be repaid to the parish council as in previous years.

Raise cheque – June meeting.

10.

HIGHWAYS AND BYWAYS AND PUBLIC TRANSPORT

10.1 Overton Shuttle Bus – Mr Langer explained that Burghfield Mini Coaches were providing an unsatisfactory bus for the early shuttle bus service around the village. There had already been email correspondence with the county council on this matter but it was agreed that the parish council should write a formal letter and also ask for a copy of the contract. Mr Langer agreed to write a News and Views article.

Action Clerk/BL.

10.2 Station Parking