

Overton Parish Council
Annual Parish Meeting held at 7.00pm on Wednesday 18th May 2011
At Overton Community Centre

Present: Dr Tom Ridler (Chairman), Cllr Paula Baker, Mr Peter Baker, Mr Paul Crawte (arrived at 7.15pm), Mr Brian Langer, Mrs Jackie Lessware, Mrs L Sloane Williams, Cllr Ian Tilbury, Dr Adam Trickett, 1 member of the press, 4 members of the public

1. Public Time

1.1 - The applicant of a recent application BDB/74208 came to the meeting to speak in support of this if necessary. Consequently item 6.2.1 was moved up the agenda and ratified by the parish council.

1.2 – representatives from the Overton Memorial Institute attended the meeting asking that they continue to be able to have inserts in Overton News & Views to advertise events at the club. This would be discussed under agenda item 8.

1.3 – the Silver Birches at Edward Kersley Playing Field need to have the posts and ties removed.

Action Clerk

1.4 – a kerb on the south side of Greyhound Lane opposite the Greyhound Public House required a proper dropped kerb.

Action Clerk

1.5 – the lines on the Litchfield crossroads need to be repainted.

Action Clerk

2. Elect chairman

Dr Ridler was proposed as chairman by Mr Langer and seconded by Mrs Sloane Williams.

3. Elect vice chairman

Mrs Sloane Williams was proposed as vice chairman and this was seconded by Mrs Lessware.

4. 4.1 - Apologies for absence - apologies were received from Mr Mark Attwell and Mr Tony Leach

4.2 – Chairman's Announcements – Dr Ridler asked the parish councillors (old and new) to introduce themselves.

Dr Ridler reminded councillors to be careful of naming individuals in meetings. If required, meetings could be closed if such matters had to be discussed.

Dr Ridler was concerned that over the previous weekend there had been a very smelly bonfire which had been burning for several days. It was suggested that the fire was in the vicinity of Northington Farm.

A letter had been received from the Central Area Countryside Access Manager regarding the Test and Itchen Access Plan Working Group. The Clerk agreed to forward the letter to all councillors and find out if a similar group was to be set up for the Wessex Downs area.

Action Clerk.

Dr Ridler informed the meeting that Laverstoke Mill had been purchased by the Barcardi Company to make Bombay Sapphire Gin.

5. Declarations of interest by councillors

Cllr Baker declared an interest in the items 10.1, Mrs Sloane Williams and Mr Baker were both members of the Memorial Institute and declared an interest in item 8.2.

8. (These items were taken out of agenda order)

8.1 Calendar of meetings

It had previously been agreed that 12 editions of News and Views would now be produced rather than 11. This gave the opportunity to produce a January edition and had the advantage of aligning each edition to the calendar month (rather than events spanning from mid month to mid month). In order to accommodate this arrangement it had been suggested that the parish council meeting be moved to the first Wednesday of the month from December 2011. This was not possible because the hall was currently booked on this day. In addition some

members of the council did not feel that the date of the meeting should be changed to fit in with News and Views. It was agreed that the Clerk would write to the Folk Group to see if it was prepared to change its meeting date. If this was not possible, then other options would need to be considered.

Action Clerk.

8.2 Agree minutes of the Overton Media Group meeting and agree changes to the News and Views policy

There was some concern about the fact that the Overton Media Group had agreed that the insert for the Overton Memorial Institute should no longer be included within News and Views. The OMG had agreed to try and rationalise the number of inserts in News and Views by recommending that inserts should be included only if 1) they were from the parish council, 2) they were from groups or for events supported by the parish council and 3) were for items of interest produced by third parties – such as the Local Development Framework. It was noted that the number of inserts were increasing and the cost of insertion and the time taken to carry out this work were matters for consideration. The OMG was keen to ensure that Overton News & Views remained as non-commercial as possible and because the Editor was regularly contacted to include inserts from businesses it had been suggested that to avoid confusion it would no longer be appropriate to include the Memorial Institute event list within News and Views. It was agreed to ask the Editor how many times he had been approached to include commercial inserts within News and Views. It was agreed that the matter would be revisited at the next meeting.

Agenda item for 8th June 2011.

6. 6.1 Sign and approve the Parish Council Meeting minutes of 13th April 2011

These were signed and approved subject to the following amendment:

Item 9.2 – para 4 – amend no 45 to 46.

6.2 Sign and approve the Planning minutes of 26th April 2011

These were signed and approved.

6.3 Review Action List

Dr Ridler circulated the list of grit bins to all councillors and asked which they would like to monitor.

Dr Ridler had raised a query with Tom Robison of Hampshire County Council regarding the robustness of the proposed tegula paving that was to be laid in the High Street. Mr Robison had stated that the paving would be robust – but Steve Goodall had suggested that it was important that the paving was installed correctly to ensure this.

It was noted that a paper was to go to the BDBC Community Wellbeing Committee about the Diamond Jubilee and this might be useful to refer to with regard to Overton's plans for this event.

Action Clerk.

7. Parish Council Representation

7.1 – Elect committee members – see attached sheet. Mr Attwell had agreed to be the chairman of the Finance Committee prior to his absence that the meeting.

7.2 – Elect working party members – see attached sheet. It was noted that a splinter group of this committee should look closely at the website and Dr Trickett agreed to be a part of this if the meetings were in the evening.

7.3 – Elect representatives for specific areas of interest – see attached sheet

7.4 – Elect representatives – see attached sheet – it was noted that the parish council should try to find another person as a representative on the St Luke's Hall Committee.

Future action.

9. 9.1 Highways – it was noted that people should not drive across the pavement to park on property. Residents would require permission from Hampshire County Council to have a dropped kerb installed at their cost. If a house was situated on an A, B or C road planning permission would also be required.

Article for News & Views.

Kerbs in Station Road had been replaced. Dr Trickett thought that there were several worse cases in the village and agreed to let Dr Ridler know.

Action Dr Trickett.

It was noted that the cost of doing one day's traffic survey would cost £4,000.00 and it was agreed that this could be done by parishioners (over several days) if enough would volunteer but it was questioned whether this would be necessary – in other words what would the data be used for? It was suggested that the parish council contacted Adrian Morgan at Basingstoke and Deane Borough Council for further advice. It was also agreed that Dr Ridler would check what £4,000.00 paid for.

Clerk to contact Adrian Morgan.

The soakaway by the cemetery is to be installed. The paving on the Woodlands roundabout is not going ahead because BT require £5,000.00 to move the cabling. The surface dressing should be taking place in Station Road, Silk Mill Lane, Southington and Dellands over the summer months.

A resident had reported speeding traffic in Pound Road to Steve Goodall.

Mr Langer reminded the council that a monthly letter should be sent to Hampshire county Council officers and Cllr McNair Scott regarding the C29.

Peter Baker left the meeting at 9.30pm

It was noted that several railway bridges were to be altered to take the larger freight trains that were now in service. Many roads would be closed to accommodate the work and these should be advertised in News and Views at the appropriate time.

Action BL.

9.2 – Public Transport

There was to be a meeting in St Mary's Hall on 23rd May 2011 to talk about Community Transport. At the same time the parish council was also being asked to complete a Passenger Transport Survey by 31st May 2011. Mr Langer had attended meetings to talk about the 'Rural Toolkit' and suggested a survey of bus users should be considered and this was agreed by councillors.

Action BL.

9.3 – Footpaths

There were no comments to make on footpaths.

10. Finance matters

10.1 Sign and approve payments

The following payments were signed and approved by Mr Langer and Mrs Sloane Williams.

BACS	John Stacey	Skips	£29.00
BACS	Crucible	News and Views	£682.00
BACS	S & W Internal Audit	Internal Audit	£636.97
BACS	Viking Direct	Stationery	£350.00
BACS	OCA	Room Hire	£273.39
BACS	Caviste	Refreshments APM	£130.00
BACS	KP & J Birch	Clean bus shelters	£109.72
SO	Stuart Pike	Salary May 2011	£403.65
SO	Laura Harley	Salary May 2011	£852.29
SO	Chris Penney	Salary May 2011	£108.32

<u>Overton Village Website</u>			
SO	Acclaim	Website maintenance	£45.00

The balances on the Overton Parish Council bank accounts on 31.05.11 were:

Current Account	£ 3,064.34
Treasury Account	£50,948.23

10.2 Approve Overton Parish Council accounts and Annual Return to 31.03.11

The accounts and annual return were agreed for the period to 31st March 2011. The Internal Auditor had made comment about the decreasing general reserve of the parish council and had recommended that this should be built up over the coming years.

10.3 Review insurance arrangements for Overton Parish Council

The parish council insurance company Came & Co had recommended that a new three year agreement be signed from 1st June 2011 at a rate of £3,532.49 per year; this would include four months 'free' insurance (so the next renewal date would be 1st October 2012). This was agreed and the Clerk asked for permission to release the funds by BACs before the renewal date.

Action Clerk

10.4 Quotations for 1) work to play equipment and 2) grass cutting contract

Both quotes for the play equipment at Edward Kersley Playing Field and the grass cutting contract were agreed.

11. Representation on outside bodies

There were no matters to report.

12. Correspondence

- 1) Came & Co – insurance quote
- 2) Quote for play equipment
- 3) Quote for grounds maintenance
- 4) BDBC – playground inspection reports
- 5) Choices/D@UK – requests for funding
- 6) Fire and Rescue Service – plan 2011-2014
- 7) Up on the North Wessex Downs
- 8) Action News

The meeting closed at 10.05pm