

OVERTON PARISH COUNCIL
Committee Meetings
Held on 23 November 2004 at the Community Centre, Overton

PLANNING (7.00 pm)

Present: Mrs M Atkins (Chairman), Mr M Attwell (arrived at 7.20pm), Cllr P Baker (arrived at 7.30pm), Mr P Baker (arrived at 7.25 pm), Dr S Johnson (arrived at 7.27pm), Mr B Langer (arrived at 7.25 pm), Cllr I Tilbury, 3 members of the public.

1. APOLOGIES

Apologies were received from Mr J Bennett, Ms S Mills and Mrs L Sloane Williams.

2. DECLARATIONS OF INTEREST

Cllr Baker took no part in the decision making process due to her position on Basingstoke and Deane Borough Council's Development Control Committee. Mrs Atkins declared an interest in BDB 59637, and left the room during discussion of this item.

3. CONSIDER PLANNING APPLICATIONS AS LISTED

BDB 59687 – erection of B1 business units on land at Station Approach, OS parcel 4518 1507, Station Hill – objection – not enough parking on business unit site leading to overflow parking in the already overused station car park. 22 spaces for 10 units were considered to be inadequate. It was agreed that the parish council would be represented if the application went Development Control Committee.

BDB 59637 – erection of two-storey side extension following demolition of existing and erection of front porch at Well House, Burley Lane. The applicants – Mr and Mrs Rogers and a neighbour – Mr Bishop – attended the meeting.

Mr Rogers stated that the borough council had stated that a barn could be built if it was < 4m high. The barn had partly been built on agricultural land and consequently the application had been turned down, and was now the subject of a Planning Appeal. If the Appeal was dismissed, Mr Rogers stated that he would dismantle the barn and bring it back within the curtilage of the property. Mr Rogers now wished to extend the house to accommodate his family and had asked for advice on this from the borough council. The architect had drawn a plan for the proposed extension that was sympathetic to the existing cottage – an outbuilding would need to be demolished to make way for the proposed extension. The extension was not overlooked and did not overlook any other property.

Mr Bishop stated that the proposed extension represented the third extension to be built in 11 years. In 1998, a planning application for an extension had been turned down, however this was given in 2000 to increase the cottage by 2 ½ times the size. Approval of the proposed extension would increase the size of the original cottage by 3 times and should be considered as over development of a tiny plot. Mr Bishop stated that the barn had a bigger footprint than the existing cottage.

Mr Attwell was sympathetic with the proposal, but was uncomfortable with making a decision while there was still an outstanding issue regarding the Planning Appeal for the barn. Dr Johnson proposed that the parish council ask the borough council for guidance on this matter and Mr Baker seconded this. It was also agreed that the borough councillors should request a site visit if the planning application went to committee. Dr Johnson suggested that the Village Design Statement team should be asked to make a comment on this application.

Action Clerk/BL.

4. OTHER PLANNING MATTERS

There were no other planning matters to discuss.

5. CORRESPONDENCE

- 1) BDBC – the following applications have been approved
BDB 59137 demolition of side extension and front porch. Erection of two-storey side extension, single storey front extension, rear conservatory and associated works including replacement windows at Police House, Winchester Street
- BDB 59338 – erection of detached double garage with storage above and revised vehicular access at Nutley Lodge
- 2) BDBC – the following application has been refused:
BDB 59355 – erection of two-bedroom cottage on land adjacent to Rose Cottage, The Orchard
- 3) BDBC – appeal for BDB 58577 – erection of 1 no two bedroom detached bungalow at 1 Copse Road
- 4) BDBC – Local Plan (2 items)
- 5) BDBC – Development Control Committee Meeting – 17.11.04
- 6) CPRE – Newsletter
- 7) Dever Society – Newsletter – all noted

FINANCE AND GENERAL PURPOSES COMMITTEE (7.30 pm)

Present: Mr M Attwell (Chairman), Mrs M Atkins, Cllr P Baker, Mr P Baker, Dr S Johnson, Mr B Langer, Mrs P Taylor, Cllr I Tilbury, Mrs L Harley (Clerk).

1. APOLOGIES

Apologies were received from Mr J Bennett, Ms S Mills and Mrs L Sloane Williams.

2. DECLARATIONS OF INTEREST

Cllr Baker and Cllr Tilbury both expressed an interest in cheque no. 1758 which was payable to the OCA.

3. APPROVE AND SIGN CHEQUES

The following cheques were approved and signed (p: B Langer, s: Mark Attwell):

1745	BDBC	Playground Inspections	47.94
1746	Business Connections	Stationery	20.75
1747	K Birch	Cleaning bus shelters	15.00
1748	SMHMS	Vat refund	88.98
1749	Audit Commission	Audit fee	411.25
1750	Blachere	Christmas tree lights	35.25
1751	Ken Marchment	Mend fence at SLPF	141.00
1752	Southern Water	Water supply - allotments/cemetery	105.44
1753	Laura Harley	Salary/expenses	669.24
1754	HCC	Pension	149.04
1755	Cellar Door	News and View deliverers	195.00
1756	Ian Hills	Strimming/mowing - Little Meadow/EKPF/SLPF	1300.00
1757	SLCC	Clerks Conference	40.00
1758	OCA	Room hire	121.00

St Mary's Hall Management Sub Committee

SO	E Williams	Salary	180.00
51	British Gas	Gas supply	111.93
52	Birch	Electrical test	137.18
53	Business Connections	Cleaning materials	37.63
54	Ian Hills	Mowing garden	350.00
55	Southern Electric	Electrical supply	82.00

Website

SO	Acclaim	Maintenance	135.00
2	Acclaim	Balance of contract payment	360.00

4. NEWS AND VIEWS

4.1 Amendments to December issue – not all councillors had received a draft copy of News and Views. Consequently, a copy was passed around at the meeting so that amendments could be made.

5.2 Councillor of the Month for January and February 2005 – Cllr Tilbury agreed to write the articles for these months.

Action IT.

5. REVIEW SURVEY RESULTS FROM NOVEMBER NEWS AND VIEWS

55 responses had so far been received, and the comments had been analysed and forwarded to councillors. Most projects were well supported by parishioners with the exception of more noticeboards (concern about vandalism), and the erection of a zip line in Edward Kersley Playing Field. Some late responses had been received, and it was agreed to look at the results again on 8 December once any new information had been added. The draw for £25.00 worth of tokens also needed to be made at that meeting.

Agenda item – 8.12.04.

6. TO DISCUSS DETAILED PLANS FOR 2005/6 FINANCIAL YEAR AND THE RESULTING BUDGETARY IMPLICATIONS

A number of areas had been highlighted where expenditure could be made as follows:

1) Flower Towers – the parish council had originally agreed not to pay for the flower towers following the 2004 Sheepfair. Despite support from parishioners to continue with the flower towers in future years, the parish council

agreed not to fund them in 2005. It was noted that the contractor who had planted the towers was no longer doing this type of work, and it might be difficult to find someone to take over at a reasonable cost. Floral Inspirations would continue to plant and maintain the hanging baskets for the Community Centre.

2) Funding for local transport – Mr Langer had informed the parish council that the tender for the Shuttle Bus service would be renewed in 2005. At this point, Hampshire County Council, who currently funded the existing service, might request some financial help to maintain the three-day provision. To give some idea of how much Overton Parish Council might be required to give to fund the service for one day per week for a year - it was noted that 50 passengers used the service per day at a cost of £2.50 per passenger for 52 weeks. This totalled a cost of £6500.00. It was agreed that it was critical to maintain this service, and it was agreed that the Highways, Byways and Transport reserve of £7500.00 could be used to fund one year's service if necessary. The matter would have to be reconsidered for 2006/7.

3) It was agreed that £500.00 should be transferred to the Overton Village website bank account to pay for maintenance of the site.

4) It was agreed that a contingency of £1000.00 should be made towards the cost of the works to Little Meadow to meet any rising costs/unforeseen circumstances that might arise from the planned work to the site (a grant of £14,500.00 had been received from the Heritage Lottery Fund). It was agreed that this contingency should be made.

5) It was agreed to carry out a pavement audit before April 2005, and give the list to Hampshire County Council to carry out the work. It was hoped that the parish council would not incur any costs with this initiative. It was agreed to ask Michelle Le'Warne and Paul Allan if they could assist with this project.

Action Clerk.

6) It had been agreed that there should be a commemoration to mark the 60th Anniversary of the end of World War II, and it was agreed to roll over the £1000.00 grant that had been received back from the Sheepfair Committee to fund this event.

7) A grant was available from Hampshire County Council to partially fund a Footpath Board, and it was agreed that the rest of this money should be forthcoming for 2005/6.

8) It was agreed to set aside £1000.00 towards the cost of the HART hospital project.

9) It was agreed that the Halls fund held by the parish council should be used to match £1 for £1 any fund raising carried out by the three halls (St Luke's Hall, St Mary's Hall and the Community Centre). This would be capped at £10,000.00 hall. Rules for paying this money would need to be drawn up.

10) It was agreed that £500.00 should be set aside for the annual maintenance of Little Meadow.

11) It was agreed to set aside £780.00 towards the cost of paying someone to pick litter.

12) The cost of carrying out the works required to St Mary's Hall to satisfy the DDA would cost in the region of £125,000.00. A loan of this amount could be serviced within the current precept and consequently Mr Langer proposed that the parish council should agree to borrowing this sum of money (to be repaid over a 10 year period) to refurbish St Mary's Hall and this was seconded by Cllr Tilbury. Dr Johnson and Mrs Atkins abstained from the vote, but all other councillors were in agreement with the proposal.

13) Councillors agreed that Cllr Baker and the Clerk should progress an application for funding for a CCTV system in the village centre.

Action PB/Clerk.

The Clerk agreed to produce a revised 2005/2006 budget, which reflected the discussions of the meeting for consideration on 8 December 2004.

Action Clerk.

7. DISCUSS WEBSITE MEETING ON 18.11.04

No minutes had been produced and consequently a verbal report was made. Mr Winter, who had written the website reported that the use of the .org.uk suffix was causing confusion for users, particularly with regards to people trying to email the site. In the light of this it was agreed that the overtonvillage.com name should be used. It was reported that the discussion board should be up and running by the end of December. The Clerk had circulated an email from Dr Trickett regarding his concerns with the website, particularly with reference to the DDA, and the matter was in hand. The next meeting of the website group would be at 9.00am on 6 January 2005.

8. HIGHWAYS, BYWAYS AND TRANSPORT

Correspondence dealt with under item 12

9. COMMUNITY WARDENS

Cllr Tilbury reported that he had spoken to Cllr Dave Potter about the possibility of Overton and Whitchurch sharing a Community Warden. The borough council had already funded Community Wardens in parts of Basingstoke and Tadley, and funding could be available to other parts of the borough council also. The parish council was in favour of any scheme that enhanced the safety of Overton residents, and it was agreed that the Clerk should write to Gordon Holdcroft expressing support for such a project.

Clerk to write.

10. RECEPTION FOR 60th ANNIVERSARY OF WORLD WAR II

No discussion under this item.

11. PROCEDURES AND SYSTEMS

11.1 Terms of reference – it was agreed that the Terms of Reference should be reviewed in May 2005.

Dr Johnson left the meeting at 10.00pm

11.2 Wellhead, Foxdown Lodge – Mr Baker reported that there was a lovely wellhead on this site which would make a good centre piece for the proposed St Mary's Hall garden. He requested that the Clerk be asked to write to Antler Homes, the developers of the site, and ask if they would be prepared to either gift the wellhead to the village or sell it for a nominal sum – say £60.00. It was agreed that this should be done.

Action Clerk.

12. CORRESPONDENCE

1) Girlguiding – acknowledgment of grant received - noted

2) OBS – copy letter from The Countryside Agency re Little Meadow - noted

3) Alan Turner – letters re St Mary's Hall/copy to letter to Cllr Wall re Berrydown - noted

4) Various – letter of support for the refurbishment of St Mary's Hall (16 items) - noted

5) BDBC/Mr C Penney – Parking and traffic – Battens Avenue and Waltham Road – passed to BL – **Clerk to deliver copy to residents of Battens Avenue.**

6) BDBC – M3 – route management strategy – **BL to respond**

7) BDBC – borough council agendas and associated papers - noted

8) HAPTC – various - noted

9) HCC – protecting older people from doorstep crime - noted

10) St Luke's Hall – various – it was noted that the St Luke's Hall Management Committee had discussed whether they should challenge the cost of invoices paid to Barron and Partners and Michael Weakley Associates for work carried out on the new hall project. Cllr Tilbury reported that he had written to Barron and Partners to ask why they had charged £2500.00 when they had only quoted £2000.00 and had been told that this was an error; consequently he was hoping that the difference would be repaid. The parish council agreed that only the St Luke's Hall Management Committee could pursue the above companies for any refund, and were under the impression that a line had been drawn under the whole episode. In the event of any refund being recovered, it would have to be agreed whether St Luke's Hall or the parish council would have the money. It was suggested that a resolution should be made to the January 2005 meeting of the parish council – **agenda item – 12.01.05.**

11) BDBC – parishes web page - noted

12) BDBC – playground inspection report - noted

The meeting closed at 10.19 pm