

OVERTON PARISH COUNCIL

Committee Meetings

Held on 25 November 2003 at the Community Centre, Overton

PLANNING (7.30 pm)

Present: Mrs M Atkins, Mr P Baker, Cllr P Baker (arrived 7.40 pm), Mr B Langer, Mr I Tilbury.

1. APOLOGIES

Apologies were received from Mr M Attwell, Dr S Johnson and Ms S Mills.

2. CONSIDER PLANNING APPLICATIONS AS LISTED

BDB 57101 – complete removal of Lawson Cypress tree T3 at Reynards, Hilltop Road – no objection (previously agreed on 12.11.03)

BDB 57121 – erection of attached garage to side elevation at Lee Cedars, Winchester Street – no objection.

BDB 56874 – removal of condition 2 of approved application BDB 49333 to allow erection of new village hall, car parking and multi use play area at land at OS 8565 SU5149NE, north of London Road – no comment (application made by the parish council).

BDB 56349 – (amendment) – residential development of 99 houses, garages, highway work and associated work at land at OS no 8565 SU5149NE, north of London Road – objection regarding plots 11 – 16 which still have a third storey in the roof.

BDB 56399 – erection of new MOT bay building, extension to existing workshop and extension to existing bungalow forming forecourt toilet building and erection of new Office and Workshop units at Berrydown Garage – objection – the parish council would like to support this local business but has serious concerns about the highway safety issues along this stretch of road if there is an increase in traffic using this site. The parish council suggests that if any further expansion is to be carried out at this site that the 40mph limit on the B3400 should be extended eastwards to the Ashe Crossroads and that the safety of this road, particularly with regard to traffic turning right off the eastbound carriageway should be given due consideration.

3. LOCAL PLAN

Mrs Atkins had read the Local Plan and reported that it had no direct impact on Overton. The Foxdown development was carried forward as part of this Local Plan, and infilling within the village was still acceptable. Mrs Atkins suggested that the parish council should reach agreement regarding the proposed Manydown development which was likely to have an impact on villages to the west of Basingstoke by increasing traffic and causing problems with public transport and access into Basingstoke due to a reorganisation of roads around the new development. It was agreed to discuss this matter at the parish council meeting on 10 December.

Agenda item – main meeting.

4. OTHER PLANNING MATTERS

Overton Hill – Mrs Atkins reported that Croudace had requested some ideas for local names for the new housing development on Overton Hill. It was agreed that the estate should be known as Overton Hill.

Recommendation to OPC – that the new Croudace development be called Overton Hill.

5. CORRESPONDENCE

1) BDBC – Development Control Committee Meeting - noted

2) BDBC – TCA 1575 to fell 2 Norwegian Spruce adjacent to the boundary fence between 34 Kingsclere Road and 2 Riverside Close – no objection

3) BDBC – TCA 1569 to fell 1 Horse chestnut adjacent to main water supply pipe to Overton Mill off Polhampton Road - objection

4) BDBC – TCA 1570 to fell 1 Horse Chestnut at Court Farm – request a TPO

5) BDBC – the following applications have been approved by the borough council

BDB 56347 – erection of 60 dwellings and garages at London Road

BDB 56396 – erection of rear conservatory at 1 Dellands - noted

6) BDBC – 1 New Cottages, Silk Mill Lane - noted

7) BDBC – TCA 1548 approved - noted

8) Cllr P Baker – Local Plan - noted

9) R M Middleton – mast at Kennel Plantation - noted

10) BDBC – Development Control training – some ideas were put forward regarding the type of training required – **Clerk to notify BDBC.**

11) BDBC - TCA 1567 to fell up to 15 poorer species from garden area and remove pruning stubs from better trees at Flashetts – dealt with on 12.11.03.

FINANCE AND GENERAL PURPOSES COMMITTEE

Present: Mr B Langer (Chairman), Mr P Baker, Cllr P Baker, Mr I Tilbury.

1. AGREE CHAIRPERSON FOR THE MEETING

It was agreed that Mr Langer would chair the meeting.

2. APOLOGIES

Apologies were received from Mr M Attwell, Dr S Johnson and Ms S Mills.

3. APPROVE AND SIGN CHEQUES

The following cheques were approved and signed (p: P Baker; s: I Tilbury):

1599 Knight Goodhead	Internal Audit Fee	352.50
1600 K Birch	Cleaning bus shelters	60.00
1601 Southern Water	Water fees	149.92
1602 Ken Marchment	Work to Sapley Lane Playing Field	3,818.75
1603 BDBC	Playground inspection	152.75
1604 Sue Johnson	Councillors expenses	44.32
1605 Laura Harley	Salary and expenses	566.31
1606 HCC	Pension	118.44
1607 RoSPA	Inspection of skateboard park	428.88
1608 BDBC	News and Views	122.20
1609 OCA	Room hire	124.00
1610 Laura Harley	H & S Training	47.00
1611 OCA	Office rent	185.00

4. NEWS AND VIEWS

Various amendments and additions were agreed.

Clerk to notify Editor.

It was agreed that each News and Views deliverer should be given a £5.00 gift voucher from the Cellar Door in recognition of the work that they did.

Clerk to email all councillors – and if in agreement arrange cards and vouchers.

5. ST MARY'S HALL

The St Mary's Hall Sub Committee members reported on the refurbishment plans for the hall as follows:

- 1) That the old toilet block be demolished and replaced with a new block including kitchen, ladies, men's and disabled persons toilets, store room and boiler room.
- 2) That a new disabled access be made to the east side of the building into the alleyway to the side.
- 3) That the back of the building be extended to make a reasonably sized meeting room with new toilets and reorganised storage below.
- 4) That the doors at the front are replaced with glass, and access for disabled people and the elderly be improved. It has been suggested that a canopy be placed over the front of the building and the bus shelter removed to improve the street scene.
- 5) That the garden is redesigned so that the area can be better used by parishioners and hirers.

The question of funding was discussed. The Clerk reported that a loan of £70,000.00 could be drawn down over 10 years at a repayment of £9000.00 per year (approximately £1700.00 more than the current repayment which finished in March 2004). St Luke's Hall still held £18,000 for work to a new hall, and the parish council had a fund of £15,000 for work to St Mary's Hall although some of this had been spent on repairs and architects fees. There was also a substantial sum of money to come from Developers' Contributions. It was agreed to add in a provisional annual loan repayment of £9000.00 per year to the budget.

6. BUDGETS

The budgets were looked at in detail as follow:

Allotment rents – it was agreed that the rent should cover the cost of the water and that there should be an increase – possibly to £5.00 per allotment per year.

Telephone – the Clerk was to look into ways of recharging for calls made from home. It was agreed that it was useful to have an Overton number, and that calls from this could be diverted to the Clerk's home phone.

Councillors expenses – it was agreed that each councillor should be entitled to have £30.00 towards the cost of a printer cartridge and paper, and consequently the sum of £360.00 was added to Councillor Expenses.

News and Views – Cllr Tilbury suggested that the newsletter could be put together by people other than the parish council, and be funded by advertisement. It was agreed that this matter should be investigated, but that it was unlikely to be able to change the way News and Views was produced by April 2004.

Capital Expenditure – it was agreed that the Flower Towers would be funded for 2004 for the Sheep Fair – but that this would be the last time that the parish council would undertake to do this. Once some idea of cost had been received from The Alarming Company, it would be clear whether any further funding was required by the parish council – for the time being, a further £1000.00 was set aside for this purpose. Mr Langer suggested that a further £2000.00 be set aside to enhance local transport. The new website would need to be funded and the parish council were awaiting a quotation. It was hoped that playground equipment could be funded by Developers' Contributions – and this was to be investigated. The above totalled £44,600 and it was agreed to put the balancing figure of £7,021 towards Overton Halls.

7. PROCEDURES AND SYSTEMS

7.1 Health and Safety Policy – there were still amendments to be made to the Health and Safety Policy. The Clerk had attended a Risk Assessment Course and was to attend a 2 day Health and Safety Policy course at BCOT in January 2004.

7.2 Environment Week – it was agreed that this would start on Saturday 2 October 2004.

Clerk to notify school, Biodiversity Group etc.

7.3 Car Parking – there were several items to consider under this heading – the expansion of London Road car park, the building of a new car park on Overton Hill and limited waiting parking in Winchester Street. It was agreed that Mr Langer and the Clerk would agree a way forward.

Action Clerk/BL.

7.4 Overton website – an initial meeting had been held between the parish council and the Business Association to talk about the way forward for the website. The parish council representatives had agreed to design the format for the parish council/local government page, as well as provide the Overton Handbook, Overton Map and other information.

8. CORRESPONDENCE

There was no correspondence.

The meeting closed at 10.20 pm.