

OVERTON PARISH COUNCIL
Committee Meetings
Held on 23 August 2005 at the Community Centre, Overton

Present: Mr M Attwell (Chairman), Mrs M Atkins, Dr S Johnson, Mr B Langer, Mrs L Lewis, Ms S Mills, Mrs L Sloane Williams, Mr A Whitney, Mrs L Harley (Clerk).

FINANCE AND GENERAL PURPOSES COMMITTEE (7.30 pm)

1. APOLOGIES

Apologies were received from Cllr P Baker, Mr P Baker, Mr J Bennett and Cllr I Tilbury.

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

3. PLANNING

3.1 - BDB 61900 – erection of memorial plaque on west elevation of Overton Community Centre – no comment as this application had been submitted by the parish council.

3.2 – Creation of access on land adjacent to no 3 Silk Mill Lane – Mr Crace had again written to the borough council on this matter, and the parish council agreed to support his request that the access be closed.

Action Clerk.

4. APPROVE AND SIGN CHEQUES

The following cheques were approved and signed by Mr Langer and Mr Attwell. The St Mary's Hall cheques were signed by Mr Attwell, and would need to countersigned by Mr Baker or Cllr Tilbury outside the meeting.

DD	PWLB	Repayment loan	9449.00
1879	Clive Pedlar Associates	Professional fees SMH	4958.50
1880	Sign and Labels	Signs for play areas etc	1167.95
1881	RF Reid	Plans for Trafalgar plaque/cemetery	70.00
1882	BDBC	Playground inspection	49.63
1883	BT plc	Parish office phone	50.98
1884	HAPTC	Training courses	95.00
1885	Crucible	News and Views/stationery	106.60
1886	Ken Marchment	Goal posts/sign erection	640.37
1887	Staples	Stationery/postage	61.75
1888	K Birch	Cleaning bus shelters	60.00
1889	S Pike	Litter picking	80.00
1890	Laura Harley	Salary/expenses/soap dispensers SMH	867.34
1891	HCC	Pension	191.97
1892	Overton Memorial Institute	Grant - Spirit of Wartime	1000.00
1893	OCA	Room hire	144.00
1894	Ken Marchment	Repair fence at Sapley Lane PF	141.00
1895	Ashe PCC	Grant	150.00
1896	Inland Revenue	Tax/NI	508.91
			19793.00

St Mary's Hall Management Sub Committee

SO	E Williams	Salary	180.00
75	HCC	Cleaning materials/stationery	57.45
76	F Robinson	New towels/tea towels	16.90

Overton Village Website

SO	Acclaim	Maintenance	45.00
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5. NEWS AND VIEWS

5.1 Amendments to October issue – Mr Langer had obtained details of the new Sunday bus services and agreed to forward the information to the News and Views Editor. The parish council also agreed a response to the letter written by Mr Lambert, regarding bungalows at the new Overton Hill development.

5.2 Councillor of the Month for November 2005 – Mrs Lewis agreed to write the articles for the November 2005 edition.

Action Mrs Lewis.

5.3 It was noted that Dr Johnson could not deliver News and Views at the beginning of October and Mrs Sloane Williams agreed to do it instead.

6. ST MARY'S HALL

6.1 Grant – it was noted that Basingstoke and Deane Borough Council had awarded the parish council a grant of £25,000.00 towards the refurbishment cost of St Mary's Hall. The Clerk was required to sign and return the relevant paperwork.

Action Clerk.

7. 2005 COMMEMORATIONS

7.1 60th Anniversary for the end of World War II – Ms Mills reported that the Spirit of Wartime event held at the Institute on 17 and 18 September had been an extremely enjoyable and successful event. Several parish councillors stated that they had received very favourable comments about the weekend. Ms Mills was thanked for all her hard work to organise the event; Ms Mills also acknowledged the hard work that Sue Berry of the Institute had put in.

7.2 Commemoration of the Battle of Trafalgar – the unveiling of the Trafalgar Plaque was to take place at 3.30 pm on 5 November outside the Community Centre. Rear Admiral John Lang had agreed to give a preamble at the proceedings and it was hoped that an actor would be available to play the part of Captain Lapenotiere. The WI had quoted £3.50 per head for a cream tea including 2 scones, cream, jam and cake, and it was agreed that only 1 scone would be provided. The tea would be free, but the number would be limited due to the size of the Community Centre.

It was agreed to continue to pursue the idea of a horse and carriage if possible, otherwise a more modern mode of transport such as a motorbike or car could be provided.

Clerk to continue to organise event.

8. ENVIRONMENTAL MATTERS

8.1 Little Meadow – The Overton Biodiversity Society had put forward a new proposal for the gate at Little Meadow. They wished the field gate to be moved to the centre of the 6m track and a kissing gate to be placed to the left of the 6m track, leading onto hard standing. They had also requested that a pavement with dropped kerb be extended from the area at the end of the footpath, and Steve Goodall at HCC had agreed to carry out this work. The parish council agreed to pay for the kissing gate out of funds reserved for the purpose. The Clerk agreed to contact the borough council to see if planning permission was required.

Action Clerk.

8.2 Red Lion Lane hedge – TCA had provided a guide price to flail and thin the hedge at Red Lion Lane. They had also suggested that a fence should be erected. The cost would be in the region of £820.00 - £870.00 for the initial works, with some maintenance works being required on a bi-annual basis. Councillors queried how the hedge could be flailed in the future if a fence had been erected. One councillor was keen not to have a fence at all. It was agreed that the fencing could be carried out, if required, once the tree work was done.

Action Clerk.

8.3 Sapley Lane Playing Field – the Clerk had received a quotation to install two gates at Sapley Lane Playing Field. The contractor, Ken Marchment, had quoted £450.00 for each kissing gate plus 11/2 days labour plus a small portion for fencing – cost £1300.00. The parish council was able to source gates from McVeigh Parker at a maximum price of £299.00 each. It was therefore agreed that the parish council would provide the gates and Mr Marchment the labour and other materials.

Action Clerk.

9. PARISH COUNCIL BUDGET 2006/7

9.1 Review Community Strategy – the Community Strategy was reviewed, and the changes are recorded in the revised document appended to the minutes.

The following action points were also highlighted:

A possible site for a new cemetery had been highlighted to the west of Court Drove, north of the school.

Clerk to pursue.

It was agreed to write to the Chairman of the OBS regarding a Biodiversity Action Plan.

Clerk to write.

It was noted that the borough council were looking for a Tree Warden for Overton.

Clerk to liaise with OBS.

To publicise 'Keep Overton Tidy'.

To ask the takeaway shops in the village to pick up litter resulting from their activities on a regular basis.

To write to the OBA requesting that shopkeepers sweep the pavement outside their shops.

Action Clerk.

To ask Stuart to pick the litter before the Trafalgar Plaque unveiling.

Action Peter Baker.

Dr Johnson stated that the pavement was breaking up outside 5 Lordsfield Gardens.

BL to notify Steve Goodall.

There was a query about what type of bicycle racks would be fitted by the borough council in the middle of the village.

Clerk to find out.

It was noted that Crooked Close had not been cut; it was agreed to ask Ian Hills to do the work.

Clerk to contact Ian Hills.

It was noted that the Thai Cuisine sign outside the White Hart was obstructing the site lines from the car park behind the London Road flats.

BL to notify Steve Goodall.

To check if the Community Strategy appears on the parish council website.

Clerk to forward revised strategy when agreed.

To arrange a website meeting for October.

Clerk to circulate all members of the website group.

Clerk to gain access to the Village Forum on the website.

Action Clerk.

9.2 Initial discussion on budget for 2006/7 – a number of items were agreed for investigation for the budget for 2006/7 as follows:

A zip line for Edward Kersley Playing Field had already been approved. The Clerk agreed to get an up to date estimate of the cost for the next meeting.

Action Clerk.

The Travel to School plan might require some funding.

Clerk to contact the headteacher.

It was agreed that some money should be set aside to put together a welcome pack for the householders that would be moving into the new houses on Overton Hill and at Foxdown. It was noted that the Overton Handbook would need to be updated at this time.

Clerk to investigate costs.

It was noted that it might be a good idea to produce a Village Plan once the new houses had been built.

Clerk to investigate costs.

Mr Langer noted that parish councillors could now be paid for their duties, and it was agreed that the Clerk should find out the details to enable discussion at the next FGP meeting.

Action Clerk/agenda item FGP.

10. PROCEDURES AND SYSTEMS

10.1 Agree a councillor to attend the HAPTC AGM on 8 October – Mr Whitney agreed to attend the AGM on behalf of the parish council. There were five motions to be put to the meeting, and the parish council agreed to vote for numbers 1 (regarding parish council being statutory consultees under the Licensing Act 2003), 3 (abolition of charges for tipping rubbish for small businesses) and 5 (to allow parish council to be able to make deputations to HCC), against number 2 (regarding voting at the HAPTC AGM) and leave the decision to Mr Whitney on number 4 (regarding 30mph speed limits in the New Forest).

10.2 Acknowledgement of receipt of grants – these were noted.

10.3 Community Governor – Dr Johnson told the meeting that another Community Governor post was now available at the school, and wondered if any parish councillor would be interested. It was agreed that this should be an agenda item for the next parish council meeting.

Agenda item FPC.

11. HIGHWAYS, BYWAYS AND PUBLIC TRANSPORT

11.1 Station Parking – the parish council had received an email from Tony Vines at De La Rue regarding parking at the station. He stated that he would be prepared to sell the area zoned for business units for station parking at the current commercial rate. It was agreed to contact both Network Rail and South West Trains about the availability of this site.

Clerk to respond to Mr Vines' email/contact SWT and Network Rail.

A letter had been received from CF Grinding stating that they owned no vacant land for station parking.

In the meantime, the Clerk had contacted both Croudace and Hampshire County Council to ask for the rubbish and overgrowth to be cleared from the front car park. In the absence of any action from either party, the Clerk had asked the borough council to clear the rubbish and Ian Hills to quote to clear the overgrowth. In principle the parish council agreed that it would finance this work in an attempt to ease the parking situation at the station.

Action Clerk.

11.2 Subsidised bus service – Mr Langer had received confirmation that a reduced Sunday bus (financed by Basingstoke and Deane Borough Council) would run between Andover and Basingstoke every hour and twenty

minutes. He agreed to write an article for News and Views, and post the information on the Public Transport notice board.

Action BL.

12.

CORRESPONDENCE

- 1) BDB 61900 – erection of memorial plaque on west elevation of Overton Community Centre - noted
- 2) TCA 1967 – to fell 1 Norwegian Spruce at 2 Riverside Close - noted
- 3) BDB 61391 – conversion of existing garage into living accommodation and installation of bay window to living room at Laren, Winchester Street - noted
- 4) Mr N Crace – BDB 58696 – creation of access to Silk Mill Lane on land adjacent to 3 New Cottages – **Clerk to write in support**
- 5) BDBC – notification of capital award scheme – see item 6
- 6) John Lang – New Trafalgar Dispatch – see item 7.2
- 7) Margaret Rainford – Little Meadow – see item 8.1
- 8) McVeigh Parker – prices of gates – see items 8.1 and 8.3
- 9) David Harris – Red Lion Lane hedge – see item 8.2
- 10) HAPTC – Annual Report etc – see item 10.1
- 11) OCA, History Society, Kingfisher Trust and HART – grant acknowledgements – see item 10.2
- 12) CF Precision Grinding – station parking – see item 11.1
- 13) Mr T Vines, De La Rue – see item 11.1
- 14) Highways Agency – Traffic Information leaflet - noted
- 15) HCC – Section 278 Agreement London Road - noted
- 16) BDBC – Community on the Move - noted
- 17) BVS – vol.com - noted
- 18) HAPTC – byelaws relating to countryside recreation - noted
- 19) HCC – departmental changes in HCC - noted
- 20) BDBC – cabinet agenda 27.09.05 - noted

Meeting closed at 10.10 pm