

OVERTON PARISH COUNCIL
Committee Meetings
Held on 28 June 2005 at the Community Centre, Overton

PLANNING (7.00 pm)

Present: Mrs M Atkins (Chairman), Mr M Attwell, Mr P Baker, Dr S Johnson, Mr B Langer, Mrs L Sloane Williams, Cllr I Tilbury, Mrs L Harley (Clerk).

1. APOLOGIES

Apologies were received from Cllr P Baker, Mr J Bennett, Ms S Mills and Mrs P Taylor.

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

3. CONSIDER PLANNING APPLICATIONS AS LISTED

BDB 60835 – amendment to erection of single storey front and rear extension and erection of a chimney to rear elevation at 29 Poyntz Road – no objection.

4. OTHER PLANNING MATTERS

4.1 Developer contributions for the London Road site – following the meeting between parish councillors and Claire Upton-Brown the case officer in charge of BDB 56349, Mrs Atkins had attended the borough councillors' site visit to Overton Hill. Borough councillors were horrified about the parking situation at the station. Cllr Tilbury stated that he was intending to ask for the decision on this application to be deferred in order to get some answers from Hampshire County Council regarding the proposed expenditure of the BEST money on upgrading Station Approach. It was agreed that safe routes for children and pedestrians, and a pedestrian phase at the traffic lights were more appropriate projects for the BEST money. It was agreed that an initial letter would be forwarded to county council once a decision was made at the Development Control meeting on 29 June 2005.

Action Clerk.

5. CORRESPONDENCE

1) BDBC – the following applications have been approved

BDB 60803 – erection of two storey front extension to provide two bathrooms, kitchen and conservatory following part demolition at Southington House

BDB 56099 – erection of 75 no dwelling, associated car parking and creation of access on land at Foxdown, Kingsclere Road - noted

2) BDBC – the following application has been refused

BDB 60828 – erection of a two storey front extension and conversion of roof space to living accommodation involving raising of the roof and construction of dormer windows to the rear elevation and the insertion of a roof light to the front elevation at 16 Kings Meadows - noted

3) BDBC – planning appeals

BDB 58577 – 1 Copse Road – allowed

BDB 58449 – Well House, Burley Lane – allowed

BDB 59355 - Rose Cottage, 4 The Orchard – allowed – **Clerk to copy to all**

4) Mr Cox – concerns re state of property – **Clerk to respond**

5) BDBC – Development Control Committee decisions 1 June 2005 - noted

6) HCC – Minerals and Waste Development Framework – passed to BL

7) CPRE – various – noted.

Present: Mr M Attwell (Chair), Mrs M Atkins, Mr P Baker, Dr S Johnson, Mr B Langer, Ms S Mills, Mrs L Sloane Williams, Cllr I Tilbury, Mrs L Harley (Clerk).

1. APOLOGIES

Apologies were received from Cllr P Baker, Mr J Bennett and Mrs P Taylor.

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

3. CHRIS GREGORY TO DISCUSS PARKING PROPOSALS FOR OVERTON AND THE RESULTS OF THE PARKING QUESTIONNAIRE

Chris Gregory had carried out a partial analysis of the parking survey that had been circulated in the May edition of News and Views. Of the 2000 surveys printed, 374 had been returned, and a full analysis would be provided for the September News and Views.

The question that had been analysed in depth asked whether people would be prepared to use a car park behind the Institute, and of the 536 people who answered, 55% said they would be prepared to use it. A sample response of questions had been analysed, and a large percentage suggested that there were not enough parking spaces within the centre of the village and 84% of people had heard of the shuttle bus. This proved that there was some justification for trying to increase the number of parking spaces within the village. £34,000.00 was available in the year 2005/6 to provide some increase in the car parking and of the 26 sites put forward by the parish council, two could be progressed, Overton Hill and Town Meadow.

The Overton Recreation Centre had been supportive of the initiative of increasing the number of spaces at Town Meadow by an additional 15 – 17 and some reserved spaces would be set aside for the golf club. Parish councillors were concerned about the pedestrian access to the site; they also pointed out that Town Meadow was liable to flood. 40 new spaces and recycling facilities could be provided on Overton Hill.

Chris Gregory read from a report prepared by a member of the Development Control team. He reported that there was a lapsed outline planning application for a car park on the Overton Hill site (this was questioned as it was thought that the application was current), and consequently an application for a temporary car park could be considered on this site which would have to be renewed after 5 years. His comments about Town Meadow were less favourable. The site does not benefit from a history of planning applications; it was in the Conservation Area, and replacement amenity land would have to be provided. In addition the access to the site would need to be widened and there was some conflict with a tree.

Consequently Mrs Atkins proposed that the parish council support the siting of a new car park on Overton Hill. This was seconded by Dr Johnson and unanimously agreed by all councillors present. The Clerk agreed to notify Colin Parker (ORC Manager) of this decision. She also agreed to confirm the parish council's decision in writing.

Action Clerk.

4. APPROVE AND SIGN CHEQUES

The following cheques were approved and signed by Mr Langer and Mr Baker, except for cheque number 1849 which was countersigned by Mr Attwell. The St Mary's Hall cheque was signed by Mr Baker and Mr Attwell. An additional cheque for £180.00 payable to Karen Fletcher for hanging basket watering and preparation was agreed but was not signed at the meeting.

1833	Ken Abrahams	Internal Auditor	208.00
1834	BDBC	N&V/playground inspections	184.24
1835	BT	Parish Office	51.24
1836	Crucible	Stationery/N&V	108.75
1837	Elmdale	Photocopier maintenance/toner	231.47
1838	HCC	Pension	160.51
1839	Laura Harley	Salary/expenses	687.41
1840	Harpoint Builders	St Mary's Hall stage payment	18195.99
1841	Inland Revenue	Tax/NI	408.03
1842	2nd Overton Brownies	Grant	150.00
1843	S Pike	Litter picking	75.00
1844	Playground Management	Playground inspection (annual)	152.75
1845	Staples	Stationery/stamps	42.12
1846	WI	APM	100.00
1847	Cellar Door	APM	42.65
1848	Swales Haulage	Tr pallets of paving stones to Ashe Warren	658.00
1849	Peter Baker	Reimbursement for paving stones/decking	1000.00
1850	Kevin Birch	Clean bus shelters	15.00

St Mary's Hall Management Sub Committee

SO	E Williams	Salary	180.00
68	BDBC	Renew Premises Licence	120.00

Overton Village Website

SO	Acclaim	Maintenance	45.00
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5. NEWS AND VIEWS

5.1 Amendments to July issue – there was a small amount of space left, and it was agreed that articles about responsibility for hedgerow maintenance and the older driver assessment survey could be incorporated.

5.2 Councillor of the Month for August 2005 – Brian Langer agreed to be councillor of the month for August 2005.

6. OVERTON UNITED HALLS GROUP

6.1 Discuss the meeting held on 21 June 2005 – the draft minutes of the meeting, which had been attended by Cllr Alison Wall, had been circulated to councillors. Cllr Wall had intimated that there would be less money available for capital funding in 2005/2006, and that this situation was unlikely to improve in the coming years. The combined request for funding from the halls would be in the region of £700 - £900,000.00, and Cllr Wall had suggested that if this sum was not forthcoming, the scheme to build a new hall on Overton Hill might have to be reconsidered as this could be funded by the sale of the existing site coupled with Developer Contributions. There had been an agreement from all parties that the Village Hall grant of £25,000.00 from Basingstoke and Deane Borough Council should be considered by Cabinet to allow the St Mary's Hall project to be completed.

6.2 To agree the parish council's viewpoint with regard to the way forward for the OUHG – the parish council supported the original timetable that was agreed by the Overton United Halls Group which was to submit a bid for capital funding during 2005. June Balcombe would be writing the capital bid, and the parish council requested a copy before it was submitted.

Clerk to request copy of the bid from June Balcombe.

7. ST MARY'S HALL

7.1 To discuss the leasing the hall to the Management Committee – the parish council's solicitor had quoted a sum of £500-700 to draw up a lease. The parish council agreed to progress this matter.

Action Clerk.

7.2 To review the minutes of the meeting of 15 June 2005 – these were noted.

7.3 To consider the list of current and future works – these were noted.

8. 2005 COMMEMORATIONS

8.1 60th Anniversary for the end of World War II – Ms Mills reported that the organisation of this event was now well underway. She reported that all British Legion funding had passed to the borough council and it seemed unlikely that any would be available for Overton. The cost of running the weekend event was likely to be £2,000.00, and there was a grant of £1,000.00 available from the parish council and £500.00 from the Institute, the balance of the costs would come from selling the 300 tickets at £2.00 each. The parish council felt that this was a reasonable sum to expect people to pay.

Mr Langer suggested that the situation should be clarified with regard to the street party, as he felt that some people were under the impression that this would be open to all. Ms Mills agreed to write something for the next News and Views.

Action SM.

8.2 Commemoration of the Battle of Trafalgar – the situation of the plaque was still under discussion. Mr Bush, the publican at the White Hart was happy for the plaque to be erected on his building; however it might be more appropriate to erect it on a public building such as the Community Centre.

Matter to be resolved.

9. PROCEDURES AND SYSTEMS

9.1 Clerk's Terms and Conditions of Employment – Mr Attwell reported that he had met with Mr Langer and the Clerk to discuss the matter and intended to put forward a proposal for the next meeting on 13 July 2005.

Action Matt

9.2 News and Views Editor's honorarium – the Clerk had circulated a short document setting out the situation with regard to the News and Views Editor. The parish council was currently paying an honorarium of £300 per year, however Mrs Reynolds had recently reported that it took her about 16 hours per month to compile, edit and distribute the newsletter. The Clerk had proposed that Mrs Reynolds could either be paid the minimum hourly rate for the hours worked or at SCP 15 on the Clerk's scale. Mrs Atkins supported the proposal for Mrs Reynolds to be

paid at the higher amount. Councillors generally agreed with this but felt that the Clerk should first talk to Mrs Reynolds to see if she would like to share the job, have the sorting done by someone else or would prefer the distribution to be centralised (suggested by Mr Baker)

Clerk to discuss matter with Mrs Reynolds and report back to the parish council on 13 July 2005.

9.3 Approve parish council account and annual return for the year ending 31 March 2005 – the annual return was circulated to and agreed by all councillors present. The annual return was duly signed by Mr Attwell.

9.4 Request for grants – the parish council had received a request for a grant for £425.00 from St Luke's Hall Management Committee and £100.00 from the History Society. These had both been received as a result of the distribution of the Sheepfair grants which had left a shortfall in some cases. The parish council agreed to wait and see if any further grants were received before reconsidering the matter at FGP on 26 July 2005.

Agenda item 26 July.

9.5 RoSPA Playground Inspection report – Mrs Sloane Williams agreed to accompany the Clerk and put together a proposal for works that were required for the playgrounds. The Clerk agreed to copy the report for Mrs Sloane Williams.

Action Clerk and LSW.

10. HIGHWAYS AND BYWAYS/PUBLIC TRANSPORT

10.1 Additional streetlighting at Foxdown and Crawts Road – the new schemes were noted.

11. CORRESPONDENCE

- 1) Talbot Walker – information regarding cost of drawing up lease etc – see item 7.1
- 2) ACRE - Model Trust Deeds for Village Halls – see item 7.1
- 3) ACRE – email re village halls – see item 7.1
- 4) Clive Pedlar – St Mary's Hall refurbishment – see item 7.3
- 5) B&Q – notification that grant has not been awarded – see item 7.3
- 6) Sheepfair Committee – notification that grant has been awarded – see item 7.3
- 8) Ken Abraham – internal audit report – see item 9.3
- 9) Audit Commission – Annual Return document – see item 9.3
- 10) St Luke's Hall – request for grant of £425.00 – see item 9.4
- 11) History Society – request for grant of £100.00 – see item 9.4
- 12) RoSPA – playground inspection report – see item 9.5
- 13) BDBC – additional street lighting – see item 10.1
- 14) HCC – older driver assessment service – N&V article
- 15) Blake Laphorn Linnell – transfer of Licence for the Co-operative - noted
- 16) Piper Rudnick Gray Cary – transfer of Licence for the One Stop - noted
- 17) OBS – hedgerow survey - noted
- 18) Tadley Town Council – draft motion for HAPTC – notify TTC that OPC would not support this motion
- 19) Geraldine Hagley – parish councillors acquiring copies of the electoral role - noted
- 20) Julian Evan BDBC – Environmental Renewal Scheme - noted
- 21) HAPTC – various - noted
- 22) HCC – Local Area Agreements - noted
- 23) DEFRA – Clean neighbourhoods and the Environment Act 2005 - noted
- 24) Hampshire Constabulary – publication - noted
- 25) BDBC – Cabinet 28.06.05 - noted
- 26) BDBC – Standards Committee 20.06.05 - noted
- 27) BDBC – Parish Liaison Meeting - noted
- 28) BVS – vol.com - noted
- 29) Hampshire County Guide - noted
- 30) NWDAONB – Up! - noted
- 31) BDBC – playground inspection reports - noted

Meeting closed at 10.30pm